

## Greeny - essential everyday tool for your company

Document Management System Greeny /DMS Greeny/ is a modern cloud-based document management system with a radically low price. The provisioning of secure, user friendly, and a low-cost management of electronic documents is the central objective of DMS Greeny. Its other useful functionalities also include digitalization, electronic translation of scanned text (OCR), automatic versioning. DMS Greeny's competence in secure management of documents will please every user.



### Security

Comprehensive end-to-end security framework starting from the infrastructure, data storage and communication encryption, to firm access control.



### Utility

DMS Greeny offers a variety of useful features for complex document management that were previously available only in enterprise solutions.



### Availability

DMS Greeny provides the complete 24/7 service availability for your document management, all it's needed is an Internet access.



### Efficiency

Full text search in your repository of electronic documents, prompt document processing, simple and effective approval and escalation processes, environmental impact consideration and not least operating costs reduction.



### Price

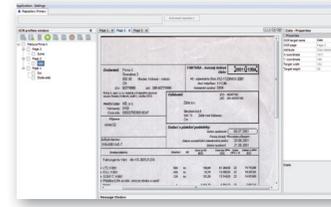
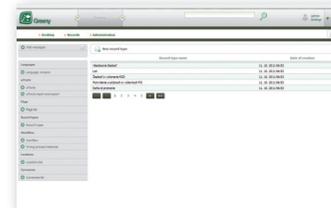
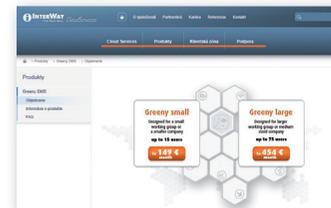
Our "bargain" price is the result of the use of Cloud computing technologies. This means for customer zero investment costs, paying only for resources actually consumed and all the upgrades are free.

## Software as a Service „SaaS“

Software as a Service is the latest software delivery model for cost-effective use of secure and affordable solutions, which provides the customer with better strategy for adaptation to their changing business needs.

## Key benefits of Greeny

- Agile document management /administration, archiving, versioning/
- Full text search
- MS Windows and MS Office integration
- Flexibility and mobility
- Digitalization /bulk scanning of document including automatic text recognition - OCR/
- Minimal initial investment during service activation
- No hardware requirements on a customer side
- Easy access via Internet
- Automatic backup of documents
- Highly scalable
- Possibility to expand or reduce document repository capacity
- Regular free updates
- Workflow management, i.e. approval and escalation processes



## Online ordering

Customers may choose, based on their needs, version of DMS Greeny suitable for a small working group or a smaller company, or a higher version more suited for a larger working group or medium sized company. Both versions are also available with a 1-year commitment for a very favorable monthly fee.

## Record types

The application, out-of-the-box, comes with a large number of pre-defined types of documents prepared for an immediate use. List of documents can be extended with the new types of documents and their attributes leading to more elaborate and more transparent document management.

## Digitalization

Digitalization of documents is particularly important for organizations and companies that work with a large number of forms, documents and the like. Digitalization process converts a paper version of documents into their corresponding electronic forms, resulting in a greater efficiency of the subsequent work with them.